

# **State Plan for Independent Living (SPIL) for California for 2017-2019**

## **General Information**

Designated Agency Identification

State:California

Agency:California Department of Rehabilitation

Plan for:2017-2019

Submitted in fiscal year:2016

View grant [90IS0074-01](#) in the Grant Award screen.

# Part I: Assurances

## Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

California State Department of Rehabilitation

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

N/A

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

California State Independent Living Council

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Joe Xavier, Director, California State Department of Rehabilitation.

## Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;

- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. Yes

### Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff

member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements. Yes

#### Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. Yes

#### Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. Yes

#### Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. Yes

#### Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. Yes

## Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). Yes

## Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2016.

### Section 9: Signature for SILC Chairperson

Name Linda Schaedle

Title Chairperson

Signed? Yes

Date signed 06/30/2016

### Section 9: Signature for DSU Director

Name Joe Xavier

Title Director, California State Department of Rehabilitation

Signed? Yes

Date signed 06/29/2016

### Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind? No

Name

Title

Signed? No

Date signed

# Part II: Narrative: Section 1 - Goals, Objectives and Activities

## Section 1: Goals, Objectives and Activities

### 1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:Mission

Goal Description:

the California state independent living (SILs) program influences policy and access to service delivery for all individuals with disabilities in California.

Goal Name:Transition

Goal Description:

The California Independent Living Network will enhance and expand existing transition services.

Goal Name:Advocacy and Community Organizing

Goal Description:

In addition to direct services, Californians with disabilities will continue to benefit from the cultural legacy of Independent Living advocacy and community organizing.

Goal Name:

Goal Description:

### 1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
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Transition	I.L. Network members will have access to more youth transition tools as funds awarded will tailor their services and consumer relationships to respond to the needs and interests of people with disabilities ages 14 to 24.	10/01/2016	09/30/2019
Transition	Californians with disabilities move from more restricted settings into the community setting of their choice.	10/01/2016	09/30/2019
Transition	Individuals who transition are assessed on their quality of life and ability to make informed choices.	10/01/2016	09/30/2019
Transition	Through existing state I.L. Network Technical Assistance structures, I.L. Network members access all available resources and tools for providing Transition.	10/01/2016	09/30/2019
	SILC exercises its new authority to conduct resource development activities to support the activities described in this subsection and to support the provision of independent living services by centers for independent living.	10/01/2016	09/30/2019
Advocacy and Community Organizing	The California I.L. Network receives effective and supportive coaching, mentoring, and training around Community Organizing and Systems Change.	10/01/2016	09/30/2019
Advocacy and Community Organizing	Through existing state I.L. Network Technical Assistance structures, I.L. Network members receive regulatory guidance on Community Organizing and Systems Change.	10/01/2016	09/30/2019

## 1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

\*Individuals with hearing, cognitive, and visual disabilities; \*Asian-Americans and Latinos;  
 \*Youth throughout the state; \*Members of the LGBTQI community; \*Speakers of Tagalog and Armenian (specifically, by making more materials available in those languages);

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

The identified communities live throughout the state. Research also shows that inland areas of the state, or where the region served has a higher share of individuals with disabilities living in poverty, are in most need of additional Independent Living services. Thirty-four (34) counties demonstrated below average penetration rates with Fresno, Kings, Madera, Merced, San Joaquin, and Tulare counties having the lowest rates of service.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

In this SPIL, funds will be awarded to tailor I.L. services and consumer relationships to respond to the needs and interests of people with disabilities ages 14 to 24.

As a condition for receiving Social Security Program Income from DOR, each center is required to detail its? plan for increasing the diversity of consumers it serves.

In addition to the outreach planned by the providers in the IL Network, the SILC and DSE plan to continue their outreach to individuals with significant disabilities through their websites and social media. Materials will be translated into other languages and all computer resources are designed to be fully accessible to persons using screen readers and other Assistive Technology.

### 1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

#### 1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2017 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	552600			1458000
Title VII Funds Chapter 1, Part C		3823248	3823248	

Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other		6144000	6144000	
Non-Federal funds - State funds	61400			162000
Non-Federal funds - Other				
Total	614000	9967248	9967248	1620000

Year 2 - 2018 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	574200			1498500
Title VII Funds Chapter 1, Part C		3823248	3823248	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other		6144000	6144000	
Non-Federal funds - State funds	63800			166500
Non-Federal funds - Other				
Total	638000	9967248	9967248	1665000

Year 3 - 2019 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
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Title VII Funds				
Title VII Funds Chapter 1, Part B	595800			1539000
Title VII Funds Chapter 1, Part C		3823248	3823248	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other		6144000	6144000	
Non-Federal funds - State funds	66200			171000
Non-Federal funds - Other				
Total	662000	9967248	9967248	1710000

### 1.3B Financial Plan Narratives

#### 1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

This SPIL establishes priorities to utilize unspent Title VII, Part B funds during the SPIL 2017-2019. The State Plan partners need an efficient way to maximize these scarce resources. The competitive priorities identified during SPIL formulation allowed the SILC to develop objectives and allocate funds for many different initiatives. However, there are more unmet needs to address.

As a result, California SILC will work with the DSE to identify any unspent Part B amounts on a quarterly basis. During January, California SILC will be notified of the amount of unspent Part B money. At their next quarterly meeting, California SILC will then meet to make recommendations for the best use of the funds according to the following criteria:

1. To enhance the funding level for any existing SPIL objectives to maximize their success.
2. To fund projects prioritized during the SPIL formulation process that did not receive any resources.
3. To fund any urgent or emerging priorities identified.

To this end, in 2017 the SILC, DSE, and statewide network of Independent Living Centers allocated unspent funds to increase the number of youth project awards and increase the total available for de-institutional mini-grants.

The remaining Title VIIB funds will be awarded to Independent Living Centers grouped into the funding tiers (described below in 1.3B(2)). To enhance those eligible centers funding levels for use on activities related to any existing SPIL objectives. These funds will remain with the identified centers annually in the tiers and will focus on SPIL objectives until changed.

**1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.**

The coordination of federal and state funding for Centers and IL services is addressed through the planning framework that is incorporated in this SPIL, under Section 3, the Statewide Network. This document describes the allocation of both federal and state resources among Independent Living Centers in California. Both Part C funds and Social Security Program Income (SSPI) will be used for core IL services. For the 2014-2015 fiscal year, \$12,498,000 from SSPI was awarded to the California Independent Living Network. This additional annual funding will be provided on an ongoing basis so long as the SSPI continues to be available to the DSE. The California Independent Living Community does not intend to alter the existing Title VII, part C grant awards in any way.

Since the SILC's 1996 inception, tri-annual, state-level research on unmet independent living needs has emphasized the need for increased funding and expansion of the Independent Living (IL) Network. IL services are a critical feature of California's Long-Term Services and Supports (LTSS) initiatives and broader state service delivery reforms. Therefore, this Plan proposes development of IL expansion from a statewide perspective. Californians with disabilities and their families benefit from a statewide perspective focused on the interrelatedness of health care, social services, transportation, housing and employment initiatives. Local communities benefit when state efforts embrace rather than inhibit flexibility. SPIL language does not exclude any potential funding sources. If any additional funding sources become available, the SPIL encourages partners to work collaboratively, ensuring that the needs, as described below, of the greater IL Network are considered.

When this document refers to AB 204 funding, it is referring to the state general fund amount awarded to the I.L. Network by the California State Legislature through Assembly Bill 204. Over the life of the program, the California State Department of Rehabilitation has increased that funding and supplanted it with SSPI.

California Welfare and Institutions Code 19806 (b) includes in its definition of which centers receive base funding, ". . . as determined by the department (of Rehabilitation)" implying that the code empowers DOR to determine which centers are eligible for base funds. The Independent Living (IL) Network encourages the Department of Rehabilitation (DOR) to examine its interpretation of AB204 and the welfare and institutions code. The language was developed at a time when few centers received federal funding. Consequently, three centers receiving the federal funding were excluded from receiving any state-directed base funds as an offset to their existing federal funds. The circumstances changed in 2002 when all centers began receiving Title VII-C federal funds in addition to their state-directed base funds. However, the three centers excluded from state-directed base funds still do not receive both funds, even though all other centers receive both federal funding and state-directed base funds. When considering that both AB204 and VIIC funding mutually support the majority of state and federal core services and the

wide discrepancies in funding amounts in both state and federal allocations, there is an obvious systemic inequity of funding for the IL Network. The IL Network encourages the DOR to work with the IL Network and policy makers to examine current statute and consider development of a new state funding formula to complement that outlined in the SPIL.

To the extent that this plan may impact the allocation of new funds, it urges the state to consider an equitable base SSPI funding level for all 28 California ILCs. The SPIL endorses a multiple-term, minimum, combined state and federal IL funding formula for each of the 28 CA ILCs, regardless of the number of VII-C grants that each center has. The short-term target funding base is \$500,000, the mid-term target funding base is \$570,000, and the long-term target funding base is \$746,000 per ILC.

In the event that there are new, long-term Federal funds (after COLAs), all California ILCs with a combined Title VII-C, Title VII-B, CA State General Fund, and SSPI (without Seymour and/or other one-time state-controlled funds) total of less than \$500,000, will receive a distribution of new, long-term Federal funds (after COLAs) increasing their funding to a \$500,000 minimum funding level.

When all ILCs have reached the short-term minimum funding level of \$500,000, all California ILCs with a combined Title VII-C, Title VII-B, CA State General Fund, SSPI (without Seymour and/or other 1-time State-controlled funds) total of less than \$570,000 will receive a distribution of new, long-term Federal funds (after COLAs) increasing their funding to a mid-term \$570,000 minimum funding level.

When all ILCs have reached the mid-term minimum funding level of \$570,000, all California ILCs with a combined Title VII-C, Title VII-B, CA State General Fund, and SSPI (without Seymour and/or other one-time state-controlled funds) total of less than \$746,000 will receive an equal distribution of new, long-term Federal funds (after COLAs) ) increasing their funding to the long-term \$746,000 minimum funding level. This formula will continue to be applied until all 28 ILCs have reached this accepted minimum funding level.

If any one-time, additional SSPI funding should become available for IL services, the SILC will work in partnership with the DSE and other stakeholders, both internal and external, to prioritize use of the available funding. If any one-time federal or other state IL funds, influenced by this document should become available, the California SILC recognizes and agrees to amend the current SPIL for the distribution of those funds. The SILC agrees to lead the development of that language during the SPIL period covered by this document. The SILC will work collaboratively with the DSE, the ILCs, and other interested IL Network partners to develop a strategy to include distribution of one-time, non-SSPI funding in the next SPIL.

**1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.**

The resources provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives (such as described in 4.1A in 1.3B3) are not in-kind -- they are paid for using Part VII B funds.

**1.3B(4) Provide any additional information about the financial plan, as appropriate.**

## **1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans**

### **1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.**

Chapter 1 of title VII of the Act sets forth values of independent living which are central to independent living services, independent living centers, and working relationships among State-level stakeholders. Likewise, the objectives of this SPIL express a commitment to this purpose.

For example, objective 1.1 creates youth transition tools for use by I.L. Network partners and supports ILCs to tailor their services and consumer relationships to respond to the needs and interests of people with disabilities ages 14 to 24. This also provides for expanding, and improving the provision of IL services. Additionally, it supports the statewide network of centers.

Objective 1.2 creates deinstitutionalization based on consumer choice. This reflects the Chapter 1 value of maximizing the integration and full inclusion of individuals with significant disabilities into the mainstream of society.

Objective 1.3 researches the quality of life and ability to make informed choices for people who moved to less restrictive settings. Not only does this speak to integration and inclusion, but it also reflects promoting self-help and self-determination of individuals with disabilities as well as providing documentation to substantiate systems advocacy for full inclusion.

Objective 1.4: Supports the I.L. Network accessing resources and tools for providing Transition. Such work builds on integration and inclusion activities, adding education and peer mentoring. This also provides for improving the provision of IL services. Additionally, it supports the statewide network of centers.

Objective 2.1: Supports the I.L. Network receiving effective and supportive coaching, mentoring, and training around Community Organizing and Systems Change. This provides for expanding, and improving the provision of IL services. Additionally, it supports the statewide network of centers.

### **1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.**

The DSE and the SILC considered and included center priorities and objectives using several methods. During the Aspirations, Needs, and Dreams (A.N.D.) Plan phase, all centers were invited to submit responses to two surveys that were conducted of IL directors and the IL network. In September 2015, SILC and its consultants conducted a group interview with ILC Directors in Burbank; met with IL stakeholders in Concord, Van Nuys, and the Central Valley; and conducted focus groups with specific sub-populations that have historically been

marginalized: youth, Native Populations, and veterans. Independent Living Centers generously hosted the Van Nuys meeting and the Veteran's Focus Group. Researchers also reviewed all Cumulative Statewide California Independent Living Reports (CILR). Strategic planning sessions were held at several SILC quarterly meetings including a joint meeting with the statewide association of centers.

In addition, SILC members, DSE staff, and ILC personnel formed a SPIL Working Group Ad Hoc Committee in October 2015 that met publicly via teleconference twice monthly. Finally, this SPIL Working Group posted draft versions of the SPIL goals and objectives and collected public feedback during the spring of 2016.

## **1.5 Cooperation, Coordination, and Working Relationships Among Various Entities**

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

Major partners in the state Independent Living Network include the DSE, SILC, CFILC, and the ILCs. DOR serves as the DSE, controlling funds and ensuring legal compliance. SILC supports the DSE in planning VIIB allocation, collecting testimony and needs information around the state, and having public forums to discuss the DSE's work to advance independent living. CFILC is a membership organization for the majority of independent living centers in California and they support the ILCs programmatically as well as coordinating projects with one another. The Independent Living Centers provide services to people with disabilities in their local communities and also advocate removal of barriers that prevent people with disabilities from living independently.

The SILC includes representatives from many members of the IL Network including an ILC Director, Board Chairperson, two ILC staff, a representative from the brain injury survivor community, two youth organizers, an SRC member, and Ex-Officios from the Departments of Rehabilitation, Developmental Services, Social Services, and Aging.

The DSE and the SILC will cooperate and coordinate with many state agency partners as well as private corporations. An incomplete list follows:

California Health and Human Services Agency

Departments of Aging, Education, Employment Development, Health Care Services, Public Health (including the Office of Health Equity), Social Services, Mental Health Services Oversight and Accountability Commission, Developmental Services, Transportation, Housing and Community Development, Office of Emergency Services;



Boards/Commissions/Councils on Aging, Developmental Disabilities, California Committee on Employment of People with Disabilities, Mental Health Planning Council and Workforce Development Board;

Membership associations such as California Foundation for Independent Living Centers, Traumatic Brain Injury Services of CA, California Association of Area Agencies on Aging, CA Association of Public Authorities, and California Association of Caregiver Resource Centers;

Not-for-profit corporations such as Disability Rights California, Disability Rights Legal Center, World Institute on Disability, Californians for Disability Rights and Disability Rights Advocates;

Statewide coalitions such as the Disability Action Coalition, California Council of the Blind, National Federation for the Blind of CA, CA Coalition for Long Term Services and Supports, and many others.

## **1.6 Coordination of Services**

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Centers that provide significant levels of employment services do so under contract with the vocational rehabilitation program, thus using funds under Title I of the Act. All centers in California provide some level of services to older blind individuals; however, they focus on the services at which they excel and leave the specialized services to the programs funded under Chapter 2 - six of these programs are independent living centers.

ILCs coordinate their services with other local services and programs to meet the needs of the communities they serve and to avoid duplication of effort. For example, ILCs frequently coordinate locally to provide mental health, housing, veterans, and Youth transition services and assistance with Individual Education Plans. Some ILCs are lead organizations for California Community Transitions, a demonstration project providing Medi-Cal services for transitioning individuals into community living. A number of ILCs also coordinate services through local Aging and Disability Resource Connections.

The DOR, SILC, and ILC Directors and staff serve on various committees and councils to assist with the coordination of services. Coordination is achieved through Systems Change and Assistive Technology Networks, Workforce Investment Boards, both local and statewide, and the California Committee on Employment of People with Disabilities. The Youth Leadership Forum is a collaboration between DOR, EDD, SILC, ILCs, and DDS.

## **1.7 Independent Living Services for Individuals who are Older Blind**

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are

developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

The Independent Living Services Program for individuals who are 55 years of age or older and blind or visually impaired is administered by the DSE through the Specialized Services Division. Several centers in California have contracts with DOR to provide OIB services. Consumers served at these centers are automatically referred to other services offered by the center. While IL Services developed under the OIB program are not detailed in this SPIL, the DSE will work carefully with the OIB program to gather relevant information that meets the criteria stated above. The Independent Living Section of the DSE regularly works with the OIB Unit on tasks they have in common, so there is an established relationship and communication channel between the programs.

## Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

### 2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

<b>Table 2.1A: Independent living services</b>	<b>Provided by the DSU (directly)</b>	<b>Provided by the DSU (through contract and/or grant)</b>	<b>Provided by the CILs (Not through DSU contracts/grants)</b>
Core Independent Living Services - Information and referral	No	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	Yes	Yes
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	No	No
Mobility training	No	Yes	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	No	Yes	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	Yes

Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	No	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	No	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	Yes	Yes
Transportation, including referral and assistance for such transportation	No	Yes	Yes
Physical rehabilitation	No	No	No
Therapeutic treatment	No	No	No
Provision of needed prostheses and other appliances and devices	No	No	No
Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	No	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	Yes	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	Yes	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	No	Yes	Yes
Other necessary services not inconsistent with the Act	No	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

The SILC and the DSE do not presently set service priorities, except that each center funded must provide all federally and state mandated core services. Community based CILs identify local needs to determine any service priority beyond this minimum. For population priorities, please refer to Section 1.2B.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

California allows service providers to charge consumers for the cost of services and to consider the ability of individual consumers to pay for the cost of IL services. However, it does not require them to do so and at this time no centers require a financial need test for the provision of services. Should an ILC indicate that they will be charging consumers for services, they will be required to provide attachments with documentation.

During site reviews the service providers that have indicated that they plan to charge consumers will have records reviewed related to compliance with the above requirements. One example is a registration fee charged to participate in a workshop.

## 2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

IL services in section 2.1A are provided by the DOR through AB204 Social Security Reimbursement grants to centers. Title VII, Part B funding is granted to ILCs and other community partners for SPIL objective projects that complement IL services .

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The State makes no determination of eligibility for any program operated by ILCs, whether under state or federal funding. All eligibility determinations are made by ILCs. Both the ACL

and the DSE will monitor centers during compliance reviews to assure the requirements of the Act are met.

## **Part II: Narrative: Section 3 - Design for the Statewide Network of Centers**

### 3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

SPIL SIGNATORY Access to Independence (a2i) serves San Diego and Imperial Counties;

Center for Independence of Individuals with Disabilities (CID) serves San Mateo County;

Center for Independent Living (CIL) serves Northern Alameda County;

SPIL SIGNATORY Central Coast Center for Independent Living (CCCIL) serves Monterey, San Benito and Santa Cruz Counties;

SPIL SIGNATORY Communities Actively Living Independent & Free (CALIF) serves central Los Angeles County;

SPIL SIGNATORY Community Access Center (CAC) serves Riverside County;

SPIL SIGNATORY Community Resources for Independent Living, Inc. (CRIL) serves Southern Alameda County;

Disability Services & Legal Center (DSLCL) serves Lake, Mendocino, Napa and Sonoma Counties;

SPIL SIGNATORY Dayle McIntosh Center for the Disabled (DMC) serves Orange County;

Disability Action Center (DAC) serves Butte, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, and Tehama, counties;

SPIL SIGNATORY Disability Resources Agency for Independent Living (DRAIL) serves Amador, Calaveras, Mariposa, San Joaquin, Stanislaus, and Tuolumne Counties;

Disabled Resource Center, Inc. (DRC) serves Southwest Los Angeles County;

SPIL SIGNATORY FREED Center for Independent Living serves Colusa, Nevada, Sierra, Sutter, and Yuba Counties;

SPIL SIGNATORY Independent Living Center of Kern County (ILCKC) serves Kern County;

SPIL SIGNATORY Independent Living Center of Southern California (ILCSC) serves Northwest Los Angeles County;

SPIL SIGNATORY Independent Living Resource Center (ILRC) serves Santa Barbara, San Luis Obispo and Ventura Counties;

Independent Living Resource Center, San Francisco (ILRC-SF) serves San Francisco County;

SPIL SIGNATORY Independent Living Resource of Solano and Contra Costa Counties (ILRSCC) serves Solano and Contra Costa Counties;

SPIL SIGNATORY Marin Center for Independent Living (MCIL) serves Marin County;

SPIL SIGNATORY Placer Independent Resource Services (PIRS) serves Alpine, El Dorado, and Placer Counties;

Resources for Independence, Central Valley (RICV) serves Fresno, Madera, Merced, Kings and Tulare Counties;

Resources for Independent Living serves Sacramento and Yolo Counties;

SPIL SIGNATORY Rolling Start, Inc. serves Inyo, Mono and San Bernardino Counties;

SPIL SIGNATORY Services Center for Independent Life (SCIL) serves the Eastern San Gabriel and Pomona Valleys in Los Angeles County;

SPIL SIGNATORY Silicon Valley Independent Living Center (SVILC) serves Santa Clara County;

SPIL SIGNATORY Southern California Resource Services for Independent Living (SCRS) serves Southeast Los Angeles County, Eastern Los Angeles City and the Western San Gabriel Valley in Los Angeles County;

SPIL SIGNATORY Tri-County Independent Living, Inc. (TILI) serves Del Norte, Humboldt and Trinity Counties;

Westside Center for Independent Living (WCIL) serves West Los Angeles County.

### 3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

The state has been divided up such that every region has a non-profit Part C federally-funded center for independent living (CIL) responsible for it.



If an existing center should cease operations, the first priority of the State for the federal funding awarded to that center is to have ACL conduct a competition for a new center for the same geographical service area covered by the closed center. If a federally-funded center that receives and operates multiple grants under the Part C program ceases CIL operations, the State's priority is to use the federal funding from the multiple grants to make one grant award to a CIL that would serve the geographic area.

The new CIL must demonstrate an ability to serve the community through the provision of direct IL services, community education and outreach, have a physical office centrally located within the geographical service area, and meet all other requirements of a Center for Independent Living that are stated in Title VII Part C of the Rehabilitation Act of 1973, as amended.

Although not part of the criteria used to select the center, the new CIL should also demonstrate cultural competence to serve the people of that service area. Cultural competence requires that organizations:

- \* Have a defined set of values and principles, and demonstrate behaviors, attitudes, policies, and structures that enable them to work effectively cross-culturally.
- \* Have the capacity to (1) value diversity, (2) conduct self-assessment, (3) manage the dynamics of difference, (4) acquire and institutionalize cultural knowledge, and (5) adapt to diversity and the cultural contexts of the communities they serve.
- \* Incorporate the above in all aspects of policy-making, administration, practice, service delivery, staff training and staff development, and systematically involve consumers, families and communities.

Funds available to Independent Living Centers under California Welfare and Institutions Code Section 19800 will be allocated in line with the formula in statute. The State encourages use of the allocation formula funding to support multiple CIL office locations within a catchment area as needed to increase access to IL services. Organizations that receive base funding under the allocation formula will not be eligible for an additional base allocation when awarded an additional grant(s) under Title VII Part C.

Unfortunately, there are insufficient funds to fully serve many communities and so consensus is that, if no new centers are funded, new Title VII Part C funds (after COLAs) should be allocated to the existing 28 California-recognized IL corporations that receive and operate the 49 Part C CIL grants.

### 3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

N/A

## **Part II: Narrative: Section 4 - Designated State Unit (DSU)**

### 4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

California does not have any Part B funded CILs and the state is not a Section 723 state.

The DSE provides the following services to all 28 California ILCs (who administer 49 Title VII Part C grants) and Title VII Part B sub-grantees:

Participates in the portions of the State Plan relating to enhancement of services and programs;

Administers mini-grants from the DOR transition fund;

Awards Title VII B funds via competitive grants and contracts;

Provides direct technical assistance and training to grantees;

Issues advance payments as allowed in state law;

Processes claims for reimbursement under all grants and contracts;

Monitors all grants and contracts;

Conducts reviews, on a cycle of approximately four years, to assure ILCs' compliance with Section 725 of the Rehabilitation Act, as amended, as well as other state and federal statutes and regulations.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

The DSE (DOR) is integrally involved in California's various efforts to implement the Supreme Court's Olmstead decision. These activities further the purposes of the State Plan as well as California state law, which provides that the purpose of independent living centers is to assist persons with disabilities "...to live fuller and freer lives outside institutions?". DOR participates in various activities that support the expansion and continuation of Long-Term Services and Supports (LTSS).

## **Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)**

### 5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

Please reference section 1.3A Financial Plan Tables of this SPIL for the details on the total resources funding the SILC resource plan. Each year reflects a slight increase to cover the cost of employee benefits? increases. The total budget is comprised primarily of Title VIIB funds with a small match of California state general fund. The SILC enters into an interagency agreement with the DOR to create a funding mechanism. That agreement includes a more detailed operating budget like the one below for state Fiscal Year 2016-2017.

#### Proposed 16/17 Budget

##### Personnel Services

Total Staff Salaries \$214,883

Staff Benefits \$76,973

Council Member Stipends \$1,144

Total Personnel \$293,000.00

##### Operating Expenses

General Expenses \$25,000

Printing \$3,000

Communications \$5,000

Postage \$1,000

Travel (In-State) \$32,000

Travel (Out-of-State) \$5,000

Training \$2,000

Facilities Operations \$44,000

Consultants - Interagency \$110,000

Consultants - External \$80,000

Information Technology \$3,000

Equipment \$0.00

Total Operating \$310,000.00

Total Personnel & Operating \$603,000.00

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The SILC's use of fiscal resources is governed by state regulations and control agencies including the Department of Finance, the Department of General Services and the State Controller. These agencies independently monitor use of these funds and require accountability of the SILC for the disposition of funding.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

The SILC Resource Plan, developed by SILC staff and approved by the Council, is identified in advance for each of the three years of the State Plan. That resource plan is set at a level that enables the SILC to meet its obligation to maintain autonomy, compensate staff and members, enhance public access to and participation in all SILC activities, and to support meetings and Council member and staff leadership at the state and national levels. Funds are distributed to the SILC through an Inter-Agency agreement with the DSE, which allows for timely transfer of funds.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The SILC and the DSU rely on the continuation of federal funding under Title VII B to support the varied activities and grants listed in this plan. Any unexpended funds in a fiscal year are available to fund obligations in following years.

## 5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The SILC was established as an independent state agency by Governor's Executive Order in 1996. The SILC works in partnership with the DSE, and is not affiliated with any other state agencies. The SILC contracts with the Department of General Services for some support services, such as personnel, fiscal services, legal, real estate, etc.

## 5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

The Governor appoints all SILC members from a pool of candidates recruited or nominated by the SILC, DSE and many state partners. The Governor's appointments staff communicates with the SILC executive director and DSE director periodically to assure that members represent the diversity of the state in ethnicity, disability and geographic demographics.

## 5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

The SILC executive director is an exempt state employee, and is hired and evaluated annually by the Council. The executive director, in turn, hires, evaluates and supervises other SILC staff members, who are state civil service employees.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

SILC staff work only on SILC duties, at the direction of the Council.

## **Part II: Narrative: Section 6 - Service Provider Requirements**

Describe how the following service provider requirements will be met:

### 6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

The DSE contracts with each Independent Living Center in the California network for the provision of core and other independent living services. The DSE also awards Title VII, Part B funded grants for SPIL related activities in categories that typically include (but are not limited to) capacity building and technical assistance. Contract requirements include compliance with the Rehabilitation Act's Section 725 Standards and Assurances and specific federal requirements noted under sections 6.1 through 6.7 below. The DSE staff continually monitors contract compliance of all SPIL related ILC contracts, regardless of funding source, including Title VII, Part B funds. Other methods monitoring compliance with sections 6.1 through 6.7 include the following:

**Compliance reviews:** the DSE coordinates on-site compliance reviews by DSE staff and a peer reviewer from another ILC who review Administrative, Program, and Fiscal categories to assure compliance with Section 725 Standards and Assurances, and continued eligibility to be a part of the Network of ILCs. All Centers in the Network are subject to periodic review; the schedule priority is determined both by Centers' emerging issues and dates of prior review.

**ILC 704 review:** All ILCs are required to prepare annual 704 reports, and submit a copy to the SILC and the DSE for review to confirm Section 725 compliance, and identify significant accomplishments, barriers encountered, implementation of IL philosophy, services to underserved and unserved populations, and training needs.

**ILC Consumer Satisfaction surveys:** The SILC collects and reviews consumer outcome data reports from ILCs.

**ILC Training and Technical Assistance:** The DSE develops, coordinates, and provides training and ongoing technical assistance to ILC Staff and Boards of Directors to address needs identified through general consumer input and surveys, 704 reports, audits, compliance reviews, contract reports and compliance, and/or ILC requests.

Other input or inquiries about ILCs may be referred to the ILC Executive Director and/or Board of Directors, and/or the Client Assistance Program. Depending on the nature of the input, concerns may prompt DSE staff to initiate further research via an on-site review, request for audit follow-up, and/or involvement of appropriate contract, legal, or other departments within the DSE.

In addition, the DSE requires that all Centers submit job descriptions showing job duties and qualifications for funded staff.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

See above. The DSE requires that each Center, as part of its grant awarded by the DSE, to develop and implement a diversity plan that addresses board and staff composition and capacity, the center's environment, and outreach plans directed to unserved and underserved populations.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

See above. The DSE provides for such training for ILC Boards and Staff via onsite training or funding outside experts to conduct them.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

See above. Each ILC in the network is required to maintain compliance with the contract requirements, including compliance with the Rehabilitation Act's Section 725 Standards and Assurances and the following federal requirements:

Personnel Administration (Sec. 12(c), 704(m) of the Act; 34 CFR 364.23)

Personnel Development (Sec. 12(c), 704(m) of the Act; 34 CFR 364.24)

Affirmative Action (Sec. 704(m)(2) of the Act; 34 CFR 364.31)

Nondiscrimination (34 CFR 76.500)

## 6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

See above.



The DSE staff assists CILs with compliance to 2CFR200.

The DSE requires that Centers submit OMB required audits annually and monitors fiscal control and accounting procedures during interactions that occur in processing monthly grant invoices.

Each ILC in the network is required to maintain compliance with the contract requirements, including compliance with the Rehabilitation Act's Section 725 Standards and Assurances and the following federal requirements:

Financial Administration (Sec. 704(M)(3) of the Act; 34 CFR 364.35).

### 6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

See above.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

See above. The DSE requires that Centers submit annual 704 reports, quarterly performance reports, and OMB required annual audits

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

See above. The DSE contractually requires availability of this information. Each ILC in the network is required to maintain compliance with the contract requirements, including compliance with the Rehabilitation Act's Section 725 Standards and Assurances and the following federal requirements:

o Financial Record Keeping (Sec. 704(M)(4)(A) and B of the Act; 34 CFR364.35),

o Access to Financial Records (Secs. 704.(M)(4) and (5) 34 CFR 364.37),

o Financial and Performance Reports (Sec. 704 (M)(4)(D); 34 CFR 364.36).

### 6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

See above.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

See above.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

See above.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

See above.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

See above.

#### 6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

See above.

Each ILC in the network is required to maintain compliance with the contract requirements, including compliance with the Rehabilitation Act's Section 725 Standards and Assurances and the following federal requirements:

? Consumer Service Records (Secs. 704(m)(B), 725 (8) of the Act; 34 CFR 364.53),

? Independent Living Plan Requirements (Sec. 704 (e) and 735 (14) of the Act; 34 CFR 364.52).

#### 6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

See above.

Each ILC in the network is required to maintain compliance with the contract requirements, including compliance with the Rehab Act's Section 725 Standards and Assurances and the following federal requirements:

Notice about the Client Assistance Program (Sec- 20 & 704(m)(1) of the Act; 34 CFR 64.30).

#### 6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

See above.

Each ILC in the network is required to maintain compliance with the contract requirements, including compliance with the Rehabilitation Act's Section 725 Standards and Assurances and the following federal requirements: Protection, Use, and Release of Personal Information (34 CFR 364.56).

## Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

### Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
Transition	1.1 As services are better tailored to youth, more will be served by the Independent Living Network and quarterly reporting (CILR) will demonstrate an increase in numbers served over the three year period.
Transition	1.2 Number of persons benefitting from transition grants.  Number of persons reported on CILR Narrative as transitioned from institutional living.
Transition	1.3 Results from survey administered by ILCs using transition grants.
Transition	1.4 Number of new transition resources and tools created or added to California resource sites.  Reports from DOR Resource Specialists about technical assistance provided.
Transition	1.5 Number of resource development activities completed by the SILC.  Dollar amount of funds added to support the provision of independent living services by centers.
Advocacy and Community Organizing	2.1 Reports from the Systems Change contractor regarding coaching, mentoring, and training provided.  CILR Narratives from centers about systems change results from center's advocacy activities.
Advocacy and Community Organizing	2.2 Reports from DOR Resource Specialists about technical assistance provided.

## **Part II: Narrative: Section 8 - State-Imposed Requirements**

### 8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

The California State fiscal year is July 1 ? June 30th so the operating budget for the SILC in Section 5.1 reflects that timeline.

California Welfare and Institutions Code Section 19806 provides a formula for a base amount of funding for the ILCs, plus additional resources based on population and fundraising incentives. The funding is paid out of Social Security reimbursements.

Operations of the SILC are constricted by state regulations governing the operations of state agencies including reports required, accounting practices, procurement rules, personnel policies, and travel reimbursement.

The State of California may be unable to pass through federal funding in the event of cash shortages.

California has over 380 Boards, Commissions, and Councils to which the Governor appoints members. California Government Code 1302 states - Every officer whose term has expired shall continue to discharge the duties of his office until his successor has qualified. Reminders about the Rehabilitation Act limitations on terms have helped California secure appointments more quickly, and it is still a difficult process to negotiate. Both DOR and the SILC understand that this state requirement is superseded by the Federal requirement in section 705(b)(6) that SILC members serve for a term of 3 years and can serve for no more than two consecutive terms. A SILC member's seat is considered vacant after his or her term limits expire, regardless whether a successor has been appointed yet.