The SILC SPIL Committee is looking for a new Northern California Adjunct Member to help with writing the 2021-2023 SPIL. If you are interested, please submit a letter of intent with a resume to SILC Staff, in order for the Committee to discuss your application.

All SPIL Committee meetings are open to the public and public comments are taken.

Prospective SPIL Committee members must be active participants in the I.L. Network such as Board Members, Consumers, and Employees of Independent Living Centers.

Consistent attendance is critical and members can be replaced due to absenteeism.

The adjunct membership will run through final submission of the 2021-2023 SPIL.

Below is a job description to help inform your decision and answer questions. If you have additional questions, please reach out to SILC staff at Toll free: 1-866-866-7452, or (916) 263-7905.

**Expectations of SPIL Committee Members:**

* Minimum time commitment of four hours every month (email reading and up to two telephone committee meetings);
* Time to read materials and prepare for the meetings;
* Employer’s consent for you to participate (if applicable);
* Ability to call in from an ADA accessible, public space where others could join you;
* Timely response to email and/or phone messages;
* Self-starter, with desire to take initiative on tasks that need to be completed and ask for assistance when needed;
* Ongoing and consistent communication with the chair.

We strive for 100% disability in our leadership. At present all but two Council members identify as a person with a disability.

**Desired SPIL Member Characteristics:**

* Leadership skills
* Knowledge of Independent Living philosophy and what it stands for.
* Integrity: Members who do what they say they are going to do.
* It is preferred that members have served on a board or advisory committee before, and understand that it is a different kind of service from other volunteer work.

SILC SPIL Committee (from the SILC Policies and Procedures)

1. Monitor and oversee the current SPIL

1. Create summaries of past SPIL, and share with Communications and Collaboration Committee for use in the Public Affairs Plan.
2. With support from SILC staff, create a tracking instrument and follow status of and progress made toward the goals and objectives of the SPIL, as well as of budget expenditures to date.
3. Report on SPIL progress and the status of objectives at each Executive Committee meeting.
4. Report on SPIL progress and the status of objectives at each in person council meeting.
5. Identify the need for potential revision of objectives and present the information for discussion at next in person council meeting.
6. In cooperation with SILC staff,evaluate each objective as completed and write a short report documenting activities or strategies, measurement tools, their efficacy, and outcomes.

2. Monitor and oversee work leading up to the next SPIL

1. Identify unmet objectives from the current SPIL and reasons why they remain unmet.
2. Work with Department of Rehabilitation staff to synthesize information from the Needs Assessments.
3. Populate and oversee the ad hoc SPIL Writing workgroup.

3. Other

1. Identify and recommend 7B grantees to make presentations at SILC meetings on their SILC-funded programs or projects.
2. Set and monitor the committee’s goals and timelines for the coming year.
3. Identify emerging SPIL issues.